

SECRET

STANDARD FORM NO. 64

Approved For Release 2002/10/30 : CIA-RDP83-00500R000200150009-8

Office Memorandum • UNITED STATES GOVERNMENT

TO : Assistant Director for Operations

DATE: 8 May 1956

FROM : Chief, Foreign Documents Division

SUBJECT: FDD Monthly Progress Report -- April 1956

ADMINISTRATION

25X1A

1. The total personnel on duty as of 30 April was

25X1A

3. Ten personnel are participating in the making of a training film in OTR.

4. During the month five personnel received Career Staff Certificates.

5. Three completed Intensive Russian Reading Class V; Class VI with one student began on 30 April.

25X1A

6. The publications procurement budget allocation estimate was prepared in coordination with by the FDD representative for OO on the Publications Procurement Committee and forwarded through the Office of the AD/O to the CIA Library.

7. On request of the CIA Librarian, FDD started a survey to provide a minimal retention schedule of its source publications to conform with the need for space conservation in the planned new building.

OPERATIONS

1. The 68th and 69th meetings of the Subcommittee for the Exploitation of Foreign Language Publications were held 6 and 20 April, respectively, and were concerned with the review of the Eastern Europe program. The Communist Far East program will be reviewed at the next meeting, 4 May.

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2. Reference to the CTS Index prevented 87 cases of duplication totaling 3345 pages. This represents a saving of approximately \$16,500.

3. During the month the first issues of two scheduled summary reports were published: "Scientific Information Report" (semi-monthly) and "Report on USSR Ministries" (semiannual).

4. At a meeting called by Management Staff with representatives of OCR, ORR, OSI, and OO it was agreed that the Scientific Institutes Locator File (SILO) developed by FDD would be maintained by the Division and that the community be informed of its availability.

5. Printing Services Division microfilmed [] author items 25X1A from the CTS Index for deposit as Vital Materials.

6. Commendations:

From Chief, Materials Division, ORR, for consistently useful information furnished by the Agriculture Section of Far East Branch.

25X1A From AD/RR for the valuable assistance rendered by [] in an ORR research project on the economy of Communist China.

7. Liaison activities (other than CIA)

Department of State

With Division of Research for USSR and Eastern Europe, Mr. Kenneth Kerst and staff, to discuss program guidance on scheduled USSR political and sociological reports.

Also with DRS, Mr. Stanley Wilcox, to discuss program guidance on scheduled USSR economic reports.

Department of the Army

With Eurasian Branch/ACSI, Major W. T. Bixler, to evaluate an Army Language School [] language text.

25X1A

With Transportation Intelligence Agency, Mr. George S. Raskin, to furnish source material for a research project on transportation along [] rivers.

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Department of the Air Force

With Air Targets Division, Mr. Ralph Politte and Mr. Charles Hunt, to acquaint these men with FDD coverage of the USSR petroleum industry and with pertinent FDD publications.

8. Special services rendered:

DD/P -- For RQM/OIS, performed rapid reverse translation of 35 pages English to Spanish.

OSI -- For Medical Division, viewed and evaluated seven Soviet medical films.

25X1A

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[] OTR -- For Language and External Training School, [] prepared a test in written Arabic and conducted an examination in spoken Arabic.

25X6

[] OCR -- For Graphics Register, monitored Chinese [] films.

25X6

ORR -- Six members of Industrial Division were given a half-day briefing on selected Hungarian price lists.

9. Significant reports:

25X1A

[] Statutes of the Lao Dong Party (official regulations of the Viet Minh Communist Party)

FDD Summary No. 894 -- Weekly Information Report on Communist China [] Provincial Five-Year Plan pp 89-115)

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J. J. BAGNALL

Enclosures: 2

1. Statistical Report on FDD Operations
2. Details of Personnel Actions

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